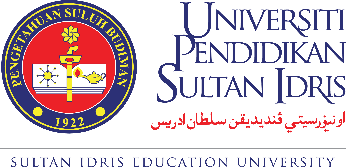
**UNO. RUJ: USPI/PKK/SUK/682**

**BORANG PINJAMAN PERALATAN / STOR SUKAN *SPORTS STORE EQUIPMENT LOAN FORM***

**PUSAT KOKURIKULUM**



**­­­**

**SYARAT PERMOHONAN / *REGULATION FOR ACQUISITION*:**

1. **Setiap kerosakan hendaklah dimaklumkan kepada pegawai yang memberi pinjam / *Any damages must be reported to person in charge.*** 2. **Pemohon perlu melampirkan salinan Kad Matrik ( Jika ianya bukan kursus kokurikulum berkredit) dan Kad Staf ( Bagi kakitangan UPSI).**

**BAHAGIAN A: MAKLUMAT PEMOHON / *INFORMATION APPLICANT***

**Nama (*Name)* :**

**No. Matrik (*Matric No)* :**

**No-Telefon**

**(*Phone No)* :**

**Ptj/Jabatan**

***(Faculty/ Department)* :**

**Kursus Kokurikulum  
(*Co-curriculum* *Course)* : Program (*Programme)* :**

**(selain dari kursus kokurikulum/*other than co-curriculum courses)***

**Tujuan (*Purpose)* :**

**Tarikh aktiviti (*date of activity)*** :  **Tarikh permohonan (*date request)*** :

**Tarikh pemulangan (*return date)*** :

**BAHAGIAN B : MAKLUMAN PERALATAN / *EQUIPMENT INFORMATION***

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Nama dan Jenama Peralatan /**  ***Equipment Name and Model*** | **Kuantiti /**  ***Quantity*** | **Kuantiti diluluskan**  **/*Approved Quantity*** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
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|  |  |  |  |

**PERAKUAN PEMOHON / *APPLICANT DECLARATION***

Saya berjanji akan memulangkan alatan pinjaman apabila tamat tempoh pinjaman yang tertulis dan bersedia membayar kos ganti rugi sekiranya berlaku kehilangan atau kerosakan alatan yang dipinjam

*I hereby promised to return the borrowed equipment on the return date as stated and willing to compensate any cost of loss or damage to the equipment that I was borrowed.*

Tandatangan / *Signature*:

Tarikh / *Date* : …………………….

\*(hanya diisi sekiranya ianya adalah program selain daripada kursus kokurikulum)

PERAKUAN PENSYARAH ATAU PENASIHAT PROGRAM/*LECTURER OR SUPERVISOR DECLARATION*

Saya mengaku bahawa pelajar ini dibawah penyeliaan saya*I hereby certify that this student is under my supervision.*

Tandatangan / *Signature*: Cop / *Stamp* :

Tarikh / *Date* : …………………….

|  |  |  |
| --- | --- | --- |
| **KELULUSAN PENGURUSAN PUSAT KOKURIKULUM/**  ***MANAGEMENT CO-CURRICULUM CENTER***  **(Untuk permohonan bukan P&P/ *Acquisition for non-academic purpose*)** | | |
| **PENGESAHAN KELULUSAN / *CONFIRMATION OF APPROVAL* (PENGARAH/TIMBALAN PENGARAH)**  Tandatangan / *Signature* : Tarikh/*date* : …………………….  Cop/*Stamp* : | | |
|  | |  |
| **DIISI OLEH PENTADBIRAN */ TO BE FILLED BY ADMINISTRATION*** | | |
| *LULUS/ APPROVE* | |  |
|  | |  |
| *TIDAK LULUS / NOT APPROVE* | |  |
|  | |  |
| **PENGESAHAN PEMULANGAN ALATAN / *CONFIRMATION OF EQUIPMENT RETURN*** | | |
|  | | |
| |  | | --- | | **DIHANTAR OLEH/ *SENT BY :***  TANDATANGAN/*SIGNATURE*  NAMA/*NAME* : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  TARIKH/*DATE* : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  MASA/*TIME : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* | | |  |  | | --- | --- | | **TERIMA OLEH/ *RECEIVED BY:***  TANDATANGAN/*SIGNATURE*  NAMA/*NAME* : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  TARIKH/*DATE* : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  MASA/*TIME : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* | **PENGESAHAN PEGAWAI (PP/PPT/PBS) / *AUTHORIZATION OF OFFICERS:***  TANDATANGAN/*SIGNATURE*  NAMA/*NAME* : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  TARIKH/*DATE* : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  MASA/*TIME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* | | |
| **CATATAN** / ***NOTE****:*  Adalah dengan ini disahkan bahawa alatan yang dipinjam/ *It is hereby certified that the equipment borrowed*:  Dipulangkan semua peralatan dalam keadaan baik, lengkap dan bersih  *All equipment returned in good condition, complete and clean*  Pemulangan peralatan tidak mencukupi / hilang /rosak  *Equipment returned is insufficient/lost/damaged (please fill in the Loss/Damage Complaint Form)*  Lain-lain :  *Others* | | |